



Larks Hill J & I School
Larks Hill
Pontefract
West Yorkshire
WF8 4RJ
T: 01977 722845
W: larkshill.patrust.org.uk
E: admin@larkshill.patrust.org.uk

24th September 2024

Dear Parents/Carers,

I am writing to you with regard to Class Dojo.

The purpose of this app is for school and parents to share short snippets of information such as sharing pupil successes and achievements or sending reminders/details about important events coming up in calendars.

If you do have any pressing concerns regarding your child, wish to have updates on personal progress, or wish to share other information, we kindly encourage you to communicate either face to face with the class teacher during drop off or pick up times, via the admin email/telephone or by making an appointment with the relevant personnel through the office.

In support of this, I kindly request that all Dojo messages are sent to staff either before 5.00pm at night or after 8.00am in the morning. Staff are advised not to reply to messages outside of these times.

Thank you as ever for your support with this,

Yours Sincerely,

Mrs K Adams
Headteacher